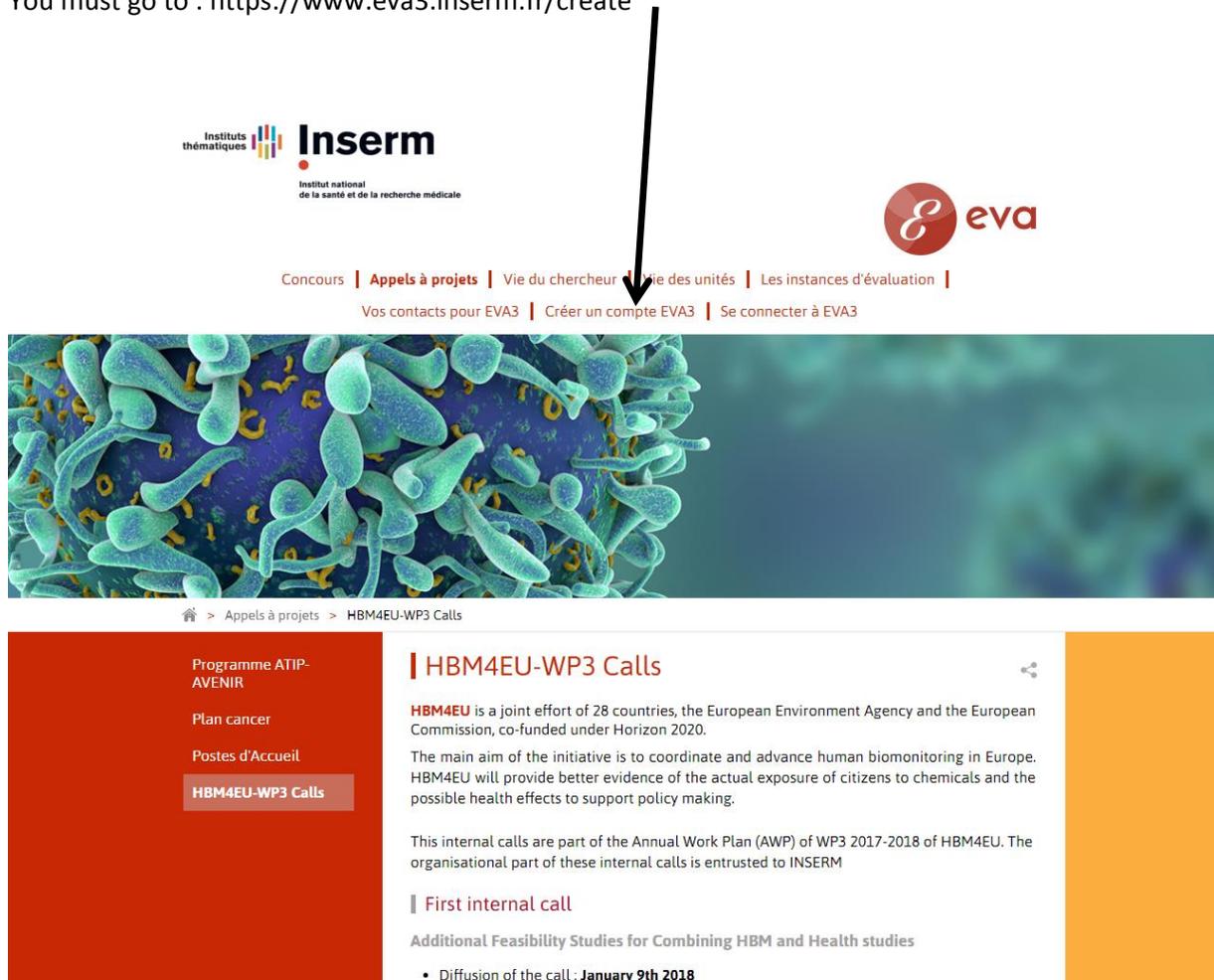


Technical guide

Apply to HBM4EU-WP3 calls

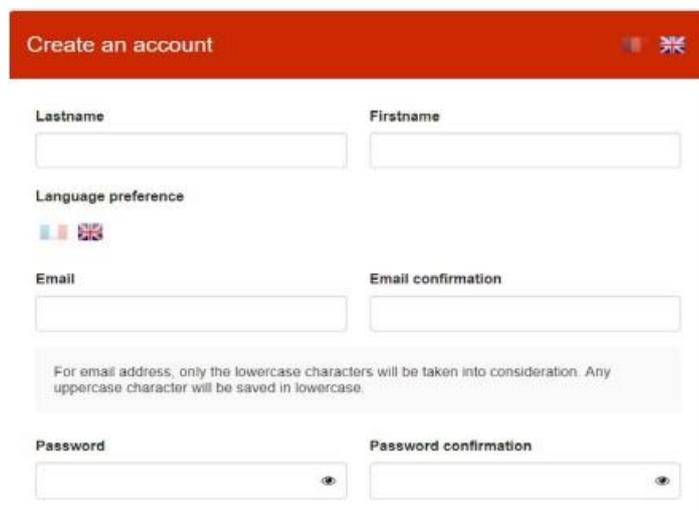
1. Create an account

You must go to : <https://www.eva3.inserm.fr/create>



The screenshot shows the EVA3 website. At the top left is the Inserm logo (Institut national de la santé et de la recherche médicale). To the right is the EVA logo. Below the logos is a navigation menu with links: 'Concours | Appels à projets | Vie du chercheur | Vie des unités | Les instances d'évaluation | Vos contacts pour EVA3 | Créer un compte EVA3 | Se connecter à EVA3'. A large arrow points from the URL above to the 'Créer un compte EVA3' link. Below the navigation is a banner image of green and blue biological structures. Underneath the banner is a breadcrumb trail: 'Appels à projets > HBM4EU-WP3 Calls'. The main content area is divided into a left sidebar and a main column. The sidebar contains links: 'Programme ATIP-AVENIR', 'Plan cancer', 'Postes d'Accueil', and 'HBM4EU-WP3 Calls'. The main column has the title 'HBM4EU-WP3 Calls' and a share icon. The text below the title reads: 'HBM4EU is a joint effort of 28 countries, the European Environment Agency and the European Commission, co-funded under Horizon 2020. The main aim of the initiative is to coordinate and advance human biomonitoring in Europe. HBM4EU will provide better evidence of the actual exposure of citizens to chemicals and the possible health effects to support policy making. This internal calls are part of the Annual Work Plan (AWP) of WP3 2017-2018 of HBM4EU. The organisational part of these internal calls is entrusted to INSERM'. Below this is a section titled 'First internal call' with the sub-heading 'Additional Feasibility Studies for Combining HBM and Health studies' and a bullet point: 'Diffusion of the call : January 9th 2018'.

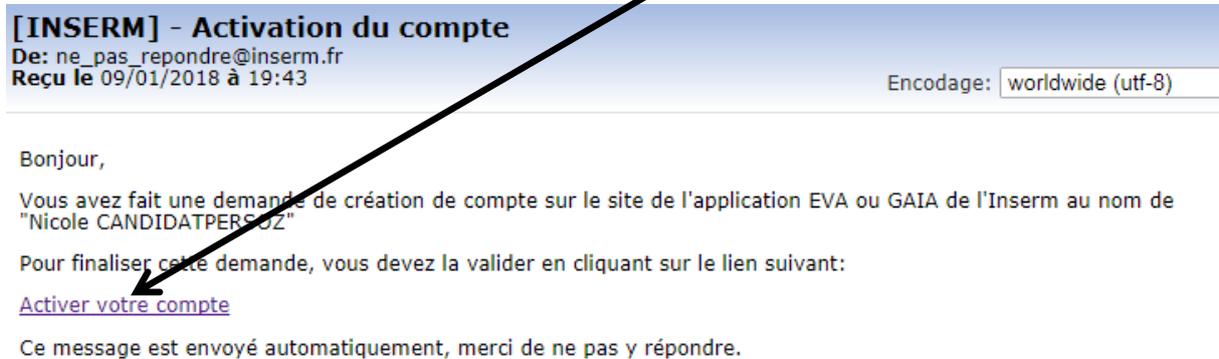
Then you must fill in the form (please select the English flag):



The screenshot shows the 'Create an account' form. It has a red header with the text 'Create an account' and a small flag icon. The form contains the following fields: 'Lastname' and 'Firstname' (text input fields); 'Language preference' (a dropdown menu with the English flag selected); 'Email' and 'Email confirmation' (text input fields); and 'Password' and 'Password confirmation' (text input fields with eye icons for visibility). Below the email fields is a note: 'For email address, only the lowercase characters will be taken into consideration. Any uppercase character will be saved in lowercase.'

Beware that you must keep the same e-mail (login) during all selection process.

You will receive an e-mail and you must activate the account (sorry the mail is in French)



2. Apply to HBM4EU-WP3 calls

With your Login (your e-mail) and password you can connect to the EVA application:

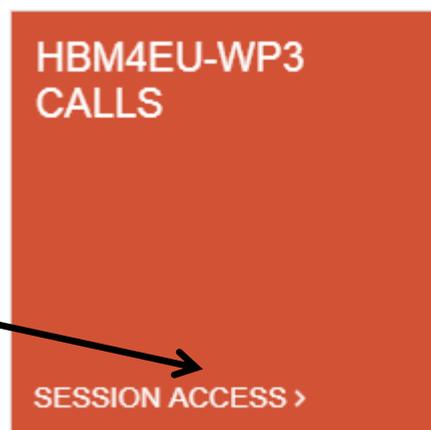
<https://www.eva3.inserm.fr/login>

Use the English version

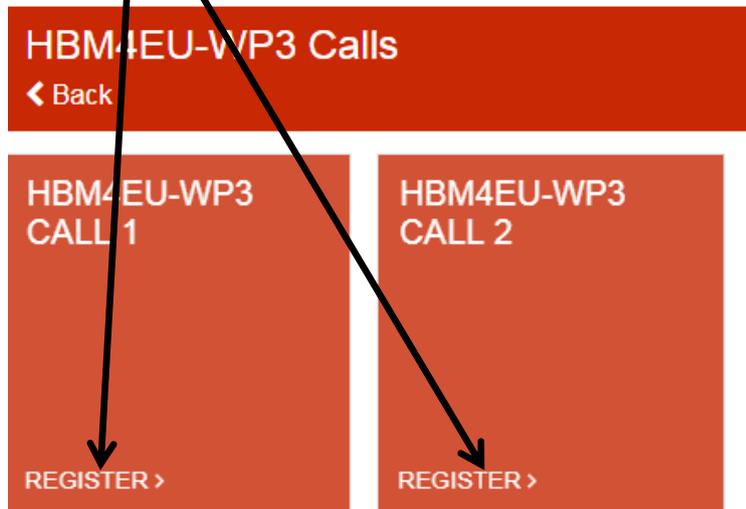
The screenshot shows a login form with a red header "Login". It contains fields for "Connection email address" and "Password", a "Remember me" checkbox, and links for "Forgot your password?" and "Create an account". A red "LOGIN" button is at the bottom right.

3. Submit your application

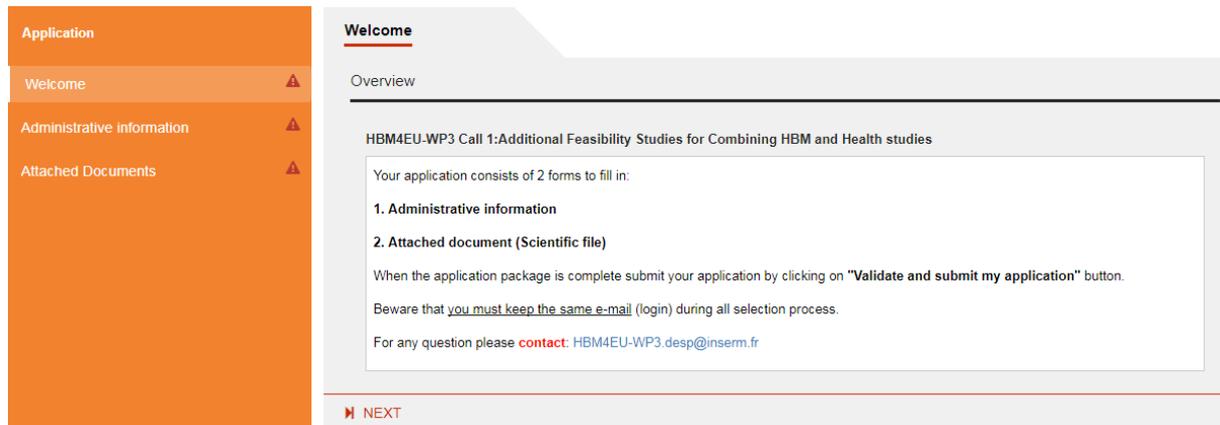
- first you must access to the two calls



Then register to call 1 (Additional Feasibility Studies for Combining HBM and Health studies) and/or 2 (AOP Networks connecting Environment and Health)



If you choose call 1 the following window will appear:



You will have to complete the Administrative information and attach your scientific file.

When the application package is complete submit your application by clicking on "**Validate and submit my application**" button.

Beware that you must keep the same e-mail (login) during all selection process.

For any question please **contact:** HBM4EU-WP3.desp@inserm.fr